

PROMOTION AND RETENTION

Every effort is made for each student to receive appropriate educational opportunities at all grade levels. When a student is unsuccessful in a class or grade level, school personnel contact the student's parent/guardian and meet with appropriate staff to determine the cause and develop intervention methods in order to assist the student. Interventions may include, but are not limited to resource teacher assistance, At-Risk Program assistance, summer session classes, or referral to special education. If a student continues to be unsuccessful, s/he may be required to repeat that grade.

One of the following criteria must be met for advancement from fourth to fifth grade and eighth to ninth grade:

1. Satisfactory academic performance as reflected on the trimester and end of year report card, with passing work defined as a minimum of a D in all subjects in which letter grades are given. Satisfactory progress may also be indicated through non-letter grades or a skills checklist.
2. A recommendation that indicates the student's best educational interests are served by grade advancement. The recommendation will be based upon performance indicators showing progress in the areas of the school curriculum deemed appropriate by the team. The team shall be appointed by the building principal and shall include the parent/guardian, the student's teacher(s), the counselor or school psychologist, the building principal, and other appropriate staff. Performance can be evidenced by:
 - a. A portfolio of academic progress.
 - b. Progress toward an Individual Education Plan (IEP), 504 Plan, or an English Language Learner (ELL) plan.
 - c. Successful completion of specific plans for students considered "At-Risk" or who have special gifts or talents.

If the student does not meet one of the above criteria and must repeat a grade, the building principal or his/her designees, shall develop and provide remedial programming to assist the student both during the current school year and during the following summer. Upon completion of the remediation plan, the Team will reconvene to reconsider advancement.

If the parent/guardian believe(s) proper policies and procedures have not been followed, the parent/guardian may appeal in writing to the District Administrator to determine if proper policies and procedures have been followed.

Legal Ref.: Sections 118.24(2)(a) Wisconsin Statutes (School District Administrator)
118.33(6)(a), 118.33(6)(cm) (High School Graduation Standards;
Criteria for Promotion)